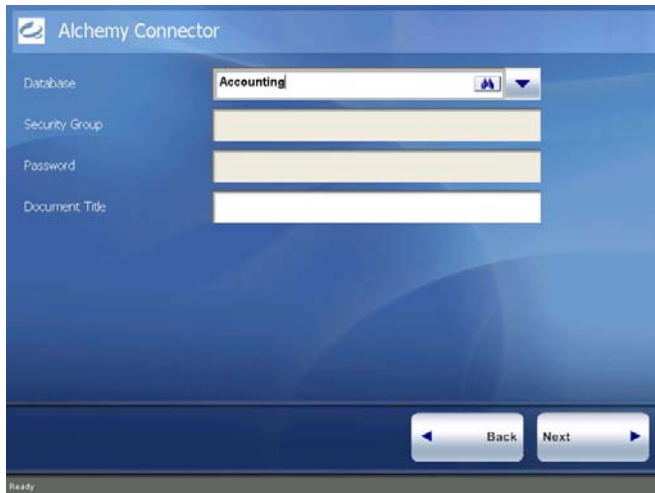


Alchemy Connector for eCopy™ ShareScan® OP

Using the Alchemy Connector for eCopy ShareScan OP, paper documents can be scanned at a networked document scanner or digital copier/MFD and placed into the Alchemy Document Management System.

With the Alchemy Connector for eCopy ShareScan OP, hard copy documents are quickly converted into digital files to be stored in the Alchemy Document Management system. Document profiling information and any Alchemy attributes are entered at the eCopy-enabled scanner or digital copier/MFD. Documents can be sent directly to the specified location within the Alchemy system for storage where it is immediately available for retrieval by authorized Alchemy users.

Now, Alchemy users can easily include paper documents in their digital workflows and supporting document lifecycle management processes. The Alchemy Connector for eCopy ShareScan OP is directly integrated with Alchemy functions, assuring customers that eCopy-created image files will be stored, indexed, and managed consistent with their existing document management procedures.



The screenshot shows the Alchemy Connector interface. It has a blue header with the Captaris logo and the text 'Alchemy Connector'. Below the header, there are four input fields: 'Database' with a dropdown menu showing 'Accounting', 'Security Group', 'Password', and 'Document Title'. At the bottom of the interface, there are 'Back' and 'Next' buttons. The status bar at the very bottom says 'Ready'.

Right at the eCopy-enabled scanning device, users have the ability to authenticate and profile paper documents into Alchemy just as they would with electronic files at their workstation



About the Alchemy Connector for eCopy ShareScan OP

- Scan directly from a digital copier or document scanner into Alchemy repositories
- Authenticated users can access knowledge repositories
- Manage the entire lifecycle of paper records
- Fast, easy setup and administration
- Select from various file formats for documents scanned into the Alchemy system
- Provides the means for employees to collaborate effectively and intelligently with paper as well as electronic files
- Provides audit trail for regulatory compliance

Minimum Requirements

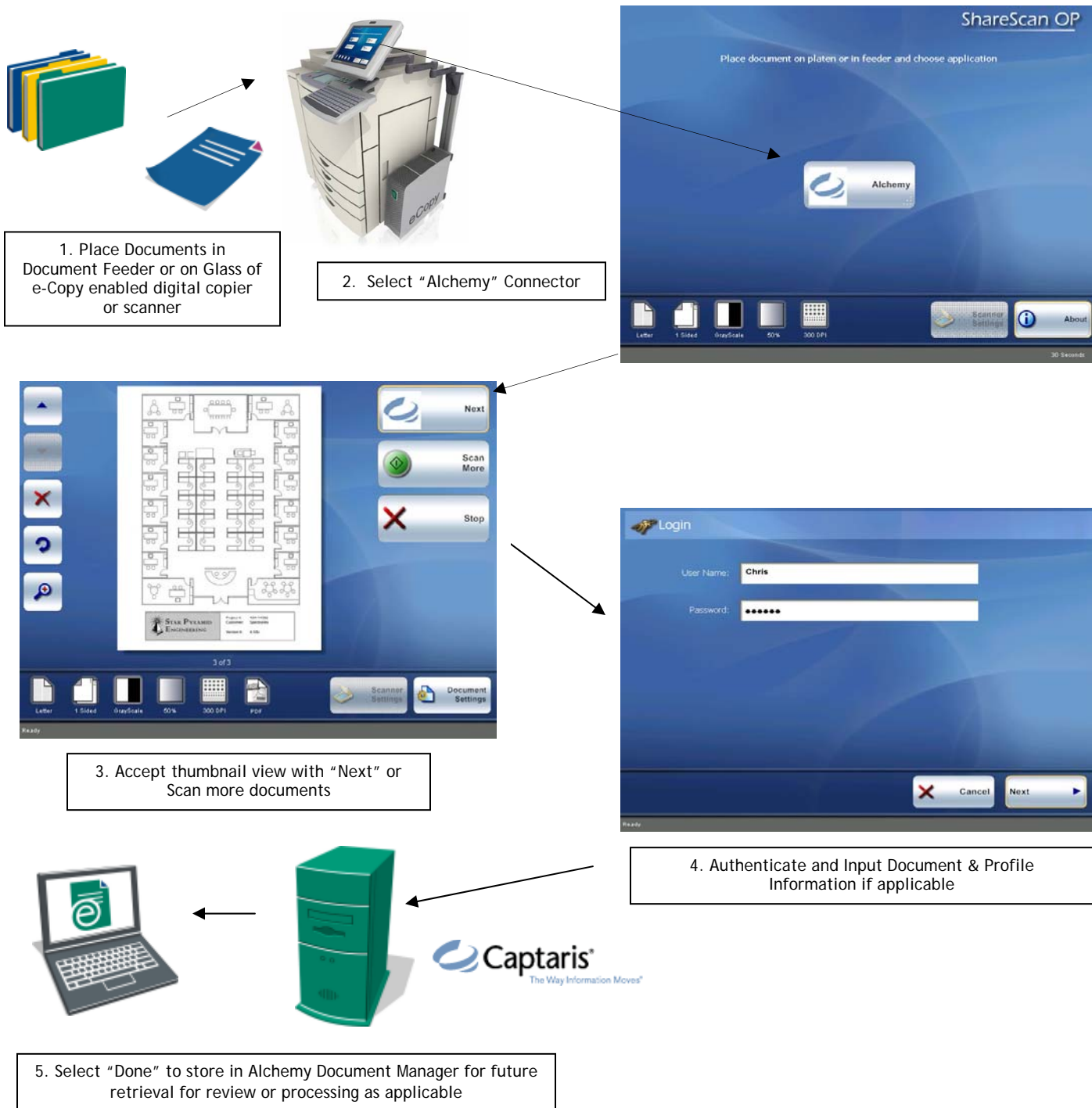
- eCopy ShareScan OP v4.0
- Alchemy 8.0
- Microsoft .Net Framework v2.0

About Captaris, Inc.

Captaris, Inc. (<http://www.captaris.com>) is a leading provider of information delivery solutions that enable companies to optimize the management, integration, and flow of critical documents throughout their organization. The Company's three integrated product lines include RightFax, a market leading platform for electronic delivery of secure documents; Alchemy, a compliance-based solution for records management and archiving; and Workflow, an automation tool that integrates with existing applications to streamline time-consuming business processes. Our products are distributed through a global network of leading technology partners and are installed in all of the Fortune 100 and many global 2000 companies that include financial services, government, healthcare and other industries.

- Leverage existing content management investment
- Validate users at the device
 - Creates electronic audit trail and conforms to corporate security policies such as HIPAA and Sarbanes Oxley
- Integrate dynamically with Alchemy Document Management to reflect user permissions & preferences
- Capture missing paper documents for complete content management
- Improve workgroup collaboration with easy retrieval of paper and electronic documents

Process for Scanning to Alchemy via the Alchemy Connector for eCopy™ ShareScan® OP



About LPS

LPS is the technology integrator for Loffler Companies. They are a customer focused company that provides technology, software, and services to improve clients' business processes. Software and services are key elements as to why clients choose Loffler to bring innovation and efficiencies to their business. Team members in the Minneapolis, MN area provide local and national solutions to clients ... *from the spoken word to the printed page*. For more information or to purchase the Alchemy Connector for eCopy ShareScan OP, contact LPS at 1-800-875-7090 and ask for John Finch (jfinch@loffler.com) or Jeff King (jking@loffler.com).